

CAPITAL EQUIPMENT FINANCE APPLICATION

1. APPLICANT AND CONTACT INFORMATION

Full name of legal entity:			
TRADING NAME :			
Registration No.	VAT Registration No.	Income Tax No.	
Business Address			Postal Code:
Postal Address of the business			Postal Code:
Telephone	Code:	Number:	Cell:
Fax	Code:	Number:	e-mail address:
Contact Person			Designation:
Registered address			

2. MANAGEMENT (brief CV where applicable)

1	Name	Responsibilities		
	Qualifications	Date Joined	% Held	
	Previous working history with reference to businesses worked for, length of service and responsibilities:			
2	Name	Responsibilities		
	Qualifications	Date Joined	% Held	
	Previous working history with reference to businesses worked for, length of service and responsibilities:			
3	Name	Responsibilities		
	Qualifications	Date Joined	% Held	
	Previous working history with reference to businesses worked for, length of service and responsibilities:			
4	Name	Responsibilities		
	Qualifications	Date Joined	% Held	
	Previous working history with reference to businesses worked for, length of service and responsibilities:			

3. PARTICULARS OF OWNERS/MEMBERS/PARTNERS/SHAREHOLDERS/DIRECTORS

Name of Person	Address	ID Number	Capacity	% HELD

4. NATURE OF BUSINESS (Product details, manufacturing process, distribution methods etc.)

5. HISTORY OF BUSINESS

How long has the Business been in operation?	Years:	Months:
Number of employees	Office staff:	Labourers:
Give brief history:		

6. LANDLORD

Owner:		Contact:	
Tel:	Cell:	Fax:	

7. AUDITORS

Company:		Contact:	
Tel:	Cell:	Fax:	

8. INSURERS*

Insurers/Self Insured: If Self Insured, provide details:	Policy No.:	
	Contact person:	
	E-mail address:	
Postal Address:	Telephone No.:	Fax No.:

* Remember that fully comprehensive Short Term Insurance is compulsory in terms of funding.

9. COMMERCIAL BANKING INFORMATION (copy of latest facility letter attached: Yes/No)

BANK	BRANCH	BRANCH CODE	ACCOUNT NO
MANAGER/CONTACT:			TEL. NO:
OVERDRAFT LIMIT	R		
SECURITY HELD BY THE BANK	Cession of Book Debt? Yes/No Other:		

10. OTHER BORROWINGS

Institution/Company/Individual	Type of Facility	Security	Period	Instalment	Balance

11. SUPPLIERS (List the major trade suppliers)

Name	Trade Credit Limit	Terms	Avg M'ly purchases	Security Held	Tel. no.

12. EQUIPMENT TO BE FINANCED

Description of Goods:					
New	Used	Brand Name:		Official Supplier: Yes/No	
Supplier:				Established:	
Service Agreement: Yes/No		Details:			
Cash Price: R		Period: months	Type of Finance: Rental/Lease/Instalment Sale		
Deposit: R		Repurchase Undertaking from Supplier? Yes/No			
Details, if yes:					
Sureties Offered:					
Other Security Offered:					

13. TRADE REFERENCE & CREDIT BUREAU CONSENT

I/We hereby consent to you or your cessionary/ies making enquiries to my/our credit records and trade references with any credit reference agency or any third party to confirm the details provided and confirm that this consent shall apply in every respect to every director, shareholder, member and/or associate of the applicant. As signatory to this application I/we hereby indemnify you or your cessionary/ies against any claim that may be made against you or your cessionary/ies by any director, shareholder, member and/or associate of the applicant by virtue of this consent.

14. MARKETING CONSENT

We hereby *consent/*do not consent to you:

- providing present or future group companies/associates with our details, to give them the opportunity to contact us with information on products and services they offer, which is believed will be to our benefit.
- or your appointed research companies contacting us to enable you to conduct market research.

15. FINANCIAL INTELLIGENCE CENTRE ACT (FICA)

All accountable institutions are required to identify their clients as required by the Financial Intelligence Centre Act No 38 of 2001.

We therefore consent to you carrying out identity and fraud prevention checks and sharing information relating to this application through the South African Fraud Prevention Service.

16. CERTIFICATE

I/we certify that to the best of my/our knowledge and belief the information I/we have given you is correct and I/we are not aware of any matters or circumstances which I/we have not disclosed to you in writing which might influence your decision. I/We certify that there are no writs, summonses, judgements, petitions, winding up orders or pending applications for liquidation or threatened against the Applicant or its directors/shareholders.

.....
duly authorised hereto

.....
Date

Name:

Capacity:

For and on behalf of:

ANNEXURE 1

DOCUMENTATION REQUIRED

GENERAL

The following documentation is required together with this application:

- Certified copy of ID documents of shareholders/directors/members;
- Certified copy of statutory documents (Certificate of Incorporation, Memorandum and Articles of Association (Companies), Founding Statement (Close Corporations));
- Audited Financial Statements not more than 12 months old;
- Up to date management accounts;
- Budget and cashflow projections;
- Signed personal statement of assets and liabilities of shareholders;
- Copy of sales literature/brochure; and
- Equipment Schedule

On approval of the facility all relevant FICA documentation must be provided.